

Recreation Committee Meeting September 10, 2014

Present: Susan Novak, Lisa Farber, Jaime L'Heureux

Also Present: Kelly Briggs, Doug Briggs, Brooks McKay (7:10), Jennifer Collard (7:29), Gary Kelleher (7:35), Katelyn Wojnarwicz (7:57); Sheila Dibb (8:15)

Absent: Pat Fallon, Anita Pratt

Location: Basement of Town Hall

7:03pm Meeting called to order by Susan Novak

Accepting Meeting Minutes from August 25th 2014

- Lisa motion to accept minutes, 2nd Jennifer; All Approve - Jaime Abstained - Not present for that meeting.

Open Session:

Brooks McKay (Summer Fun):

He wanted to come into discuss Summer Fun - he has heard bad reports about Summer Fun and to discuss the issue that arose about the Waterslide.

He states that he was aware that the Committee discussed the Waterslide, but there was no vote.

Susan questioned Brooks regarding this. The Committee discussed the Waterslide and said NO, it was too much liability. Susan asked why he went ahead and rented Waterslide anyway. Brooks indicated that Summer Fun had been renting a Waterslide or Bounce House since 1999 (15 years). How could the Committee say these kids couldn't have one? He made up permission slips, made sure company he was renting from had private insurance, and no one from the Committee made themselves available. Susan questioned how the waterslide/bounce house paid for. Brooks indicated that he used cash from cash Summer Fun registrations.

Brooks was advised that he should have listened to the Committee and that the cash from the Summer Fun Registrations should have been handed over to Kelly.

Brooks also wanted the Committee to be aware of some other issues.

- Lack of communication
- Staff promised hours at the pool, but not given those hours. (He states that he was told pool was not doing well, and that staffing needed to be cut to pay for directors increased Summer Hours.)
- Was told Staffing on Budget; But was then told it wasn't.
- Staff was upset that the Committee never came to see or check on Summer Fun.

- No open communication w/Committee

Kelly discussed budget. Budget had nothing to do with staffing other than we changed staffing models based on # of kids attending each day etc. If the number of kids was low for a particular day - staffing was sent home. The same for the pool, if weather was bad - staff was sent home and the pool was closed.

Committee discussed the need for Employee Handbooks (explaining job descriptions, expectations, staffing models, bad weather, weather closings, disciplinary actions, etc.)
The Committee needs a place to go when situations happen. Tabled until December Meeting.

Gary Kelleher (DPW / Pool Closing):

Opening of the Pool - Delayed; But ended up being on time.
3 quotes obtained for resurfacing.
DPW & Recreation worked well together over the Summer.
Pool was closed successfully; Should be in good shape next Spring.
Sharp Edges were fixed; Patched.
We just need to decide when we will open/take cover off, etc.

Gary Kelleher & Doug Briggs (Parks & Recreation):

Discussion about dissolve of Recreation Committee and creation of Parks & Recreation.
Need to decide if this is what we are going to do and present to Selectman, etc.

New Business:

Recreation Director Report:

Fall Basketball has begun - Going good.
Winter Basketball - Prices same. UniBank Online Registration/Payment. One Saturday morning registration (Nov. 1st) - Same time as Flu clinic. CORI for coaches.
Zumba - Going Well
Bootcamp - Picking up
Lego - Couple of kids signed up. May have to postpone if not enough kids sign up. \
Zumba Yoga - Going Well; 10 kids signed up.
Discussed Art Classes/Program w/Sandra afterschool. Not financially sound with 60/40 split?
Geared towards CTMS & Glenwood.
Working with Shooting Stars Performing Arts in Holden, MA for Special Ed Dance Program. A monthly class?

Booked Glenwood for

- Father/Daughter Dance 2/7; Need times - Thinking 5-9pm
- Dodgeball 3/6; Unsure if High School available

Town going to start doing a monthly Department Head meeting to discuss things.
Kelly has a monthly calendar that she will share, so we know what meetings she is attending and what her schedule is.

Had a meeting with Dan (Town Accountant) last week. We have \$3,007 in our 53D account to date. Grand Total of \$11,926. Will place everything except for Ski Club, Verizon Bills, Skate Day, Weight Watchers, etc in 53 E 1/2.

Safe Place Director Report:

- Enrollment Continues; Busier than last year
- 12 Employees

Mother/Son Event:

- Susan, Sherry Rotondo & Leslie Schomp met to discuss
- Minute to Win-It Themed Mother/Son Event; Program Proposal Sheet Completed
- 11/14/14 at 6-8:30pm; \$5 Per Person
- Volunteers Needed
- Materials/Donations Needed

Discussion on Director Evaluations:

- Committee & Kelly to come up with goals, job description, etc.
- Committee has asked Kelly to provide a week by week overview of what she does, how many hours worked, and to post hours, etc.
- Kelly indicates hours currently: Monday thru Wednesday 9am - 4pm, Thursday: 9am-1pm; Also offering meetings by appointment.
- Board of Selectman Meeting on 9/26 at 6pm to discuss Kelly's Hours.

Old Business

Spooky Run Updates:

- 4 people signed up
- October 9th Deadline
- Special Gift Account (Scholarship Account) Approved
- Looking at purchasing 50+ Long Sleeve T-Shirts (Approximate Cost - \$400); Jaime will look into sponsors for same.
- Patrick: Pumpkins
- Anita: Volunteers/Youth Group
- Kevin: Bibs / Timing
- Jaime: Donations / Sponsors

Brief Meeting scheduled for 9/24 at 8pm to discuss Goals & Hours for Kelly.

Adjourn:

Lisa makes motion to adjourn, Jen 2nd

All approve. 10:02pm